



WASHBURN UNIVERSITY
SCHOOL OF LAW

Laptop Loan Emergency Policy

This service is only available to current Washburn Law students who currently own a laptop. Five laptops will be available to lend on a first come first serve basis. Specific staff (*Jewel Makda, Mildred Baker, Barbara Ginzburg*) must be available to authorize a loaner laptop for check out. Eligible borrowers must sign and date the law library's "Laptop Loan Emergency Agreement". Laptops will be loaned for a two (2) week check out period. Loan periods may be adjusted as determined by the above specified staff.

Never leave laptop equipment unattended. You are responsible for the equipment you check out. If you entrust equipment to another person and loss occurs, you will be held responsible. If the laptop is not returned you will be violating the honor code.

Library users accessing the University network from within the library are subject to the following policy:

- [Washburn University Computing Resources Policy](#)

Misuse of computing and network resources or non-compliance with written usage policies may result in loss of your network access via this service.

Users must not use or install licensed, unlicensed, malicious or gaming software. The user may only use software provided on the laptop at the time of the loan, and the desktop environment must be returned in the same arrangement as when lent to the user.



WASHBURN UNIVERSITY
SCHOOL OF LAW

Laptop Loan Emergency Agreement

I have read the Laptop Loan Emergency Policy and the Washburn University Computing Resource Policy. I agree to abide by the terms and conditions laid out in the aforementioned policies.

Student's name: _____
(Print)

(Signature)

Date

Authorizing Library Staff: _____
(Signature)

Date