



# SPRING 2026

## ADMITTED STUDENT CHECKLIST

### ADMISSIONS

- ☐ **Set up your MyWashburn account.** You will receive emails with your Washburn ID number as well as your account code and link.
- ☐ **Pay your seat deposit** through MyWashburn by the date indicated on your acceptance letter.
- ☐ If a final transcript reflecting your bachelor's degree was not included with your original application, **submit a new transcript** to the Law School Admissions Council (LSAC).  
*Please Note: Financial aid will not be released until your transcript has been received and processed. Failure to provide an official transcript by March 15, 2025 will result in an administrative withdrawal from all classes.*
- ☐ If you have decided against attending Washburn Law, **notify the Admissions Office in writing** by mail or email. This enables your seat to be offered to another applicant.
- ☐ **Visit Robert J. Dole Hall.** If your schedule allows, schedule a visit at the school to see where you'll be taking classes this spring.

### FINANCIAL AID

- ☐ **Apply for financial aid** through [fafsa.ed.gov](https://fafsa.ed.gov). Once our financial aid office has your FAFSA, you will either be sent a letter requesting additional information or an award letter.
- ☐ **Accept your federal financial aid** through your MyWashburn account.

### ACADEMICS

- ☐ **Check your enrollment via MyWashburn** in mid December. You will be assigned a section and enrolled by the Admissions Office.
- ☐ **Check the admitted student portal** for textbook information and first day assignments. Classes begin **Tuesday, January 20**.
- ☐ If needed, **contact the Associate Dean for Students** to begin the process of requesting accommodations.

### ORIENTATION

- ☐ **Attend first-week student orientation** where you will be introduced to the curriculum and learn how to succeed in law school.
- ☐ **Get your Washburn iCard.** All students must obtain this official photo ID prior to orientation. You may have your photo taken at the iCard Office or submit an approved photo through the GET App.

### ADDITIONAL RESOURCES

- ☐ **Visit [washburnlaw.edu](https://washburnlaw.edu) and the admitted student portal** to find details about housing, student insurance, technology setup and access, and campus departments and services.

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